**[Name]**

[Job Title]

[Company Name]

[Street Address], [City],

[State], [Zip Code]

Our company is proud to present to you our freshest line of beauty products under the OISE line. We are releasing the first 100 samples of these goodies to our 100 most loyal customers – and that includes [Company Name]! We want to make sure that you try our new products firsthand so you'll have that extreme pleasure of enjoying it before everyone else!

We have included a sampler package along with this letter. Hopefully you will take a liking to the product, as we have toiled over a year to develop further improvements. Our company has always strived to perfect the art of making our customers happy - and this is how we do it: by giving back.

If you like what you received, please don't forget to send us a feedback. All your comments and suggestions are always highly appreciated. What you say has an impact on the way we innovate our products and services. We have also included a few discount coupons so you can buy the product for less when it comes out on the market on [Date of Product Release].

Thank you very much for being there for us. We're always here for you too!

All our love,

A: 93 East Lassen Street,

Los Angeles, CA, 90013

P: (708) 809-8857

E: support@docugenerate.com

**Jose Williamson**

Marketing Director

